



## **Action Minutes**

**December 18, 2025**

**Members Present:** Senators Lang, Innis, Long, Reardon, and Ward, and Representatives Layon, Grote, Hakken-Phillips\*, Lynn, McGuire, and Schmidt. (\*) Indicates alternate member.

(\*\*) Part 1, Article 28-a of the N.H. Constitution was not an issue in the Committee's discussions or decisions in this meeting.

1. The meeting was convened at 9:00 a.m. by Sen. Lang as Chair.

Members present at this time, aside from Senator Lang, were Senators Innis, Long, Reardon, and Ward, and Representatives Grote, Hakken-Phillips, Lynn, McGuire, and Schmidt.

2. Sen. Lang designated Rep. Hakken-Phillips as an alternate for Rep. Layon, who was absent.
3. The Committee discussed the minutes of the Committee meeting on November 20, 2025.

Sen. Ward moved that the minutes be approved.

Sen. Long seconded.

Adopted.

4. The Committee discussed the following items on the Consent Agenda:

### **CONSENT AGENDA**

- |                    |  |
|--------------------|--|
| <b>FP 2025-112</b> | DEPARTMENT OF SAFETY<br>Plea by Mail, Telephone, and Online Rules<br>Saf-C 3800  |
| <b>FP 2025-131</b> | INSURANCE DEPARTMENT<br>Permitting the Recognition of Preferred Mortality Tables for Use in<br>Determining Minimum Reserve Liabilities<br>Ins 3508 |
| <b>FP 2025-136</b> | INSURANCE DEPARTMENT<br>Individual Supplemental Unemployment Insurance<br>Ins 3902   |
| <b>FP 2025-139</b> | INSURANCE DEPARTMENT<br>Continuing Education Advisory Councils<br>Ins 1303.02  |

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- FP 2025-144**      INSURANCE DEPARTMENT  
Property and Casualty Rate and Supplemental Information Filings  
Ins 2800
- FP 2025-145**      INSURANCE DEPARTMENT  
Fiduciary Obligation of Producers  
Ins 4300
- FP 2025-146**      INSURANCE DEPARTMENT  
Reporting of Statistical Data by Property and Casualty Insurance Companies  
Ins 800
- FP 2025-135**      BOARD OF ACUPUNCTURE LICENSING  
Practice and Procedure  
Acp 200
- FP 2025-167**      MIDWIFERY COUNCIL  
Practice and Procedures  
Mid 200
- FP 2025-202**      DEPARTMENT OF ENVIRONMENTAL SERVICES  
WATER QUALITY AND QUANTITY PROGRAM  
Shoreland Protection: Attachments to Shoreland Permit Application  
Env-Wq 1406.12
- FP 2025-205**      DEPARTMENT OF ENVIRONMENTAL SERVICES  
WATER QUALITY AND QUANTITY PROGRAM  
Alteration of Terrain  
Env-Wq 1500
- FP 2025-204**      DEPARTMENT OF ENVIRONMENTAL SERVICES  
WETLANDS PROGRAMS  
Definitions: DataCheck Tool  
Env-Wt 102.47
- FP 2025-211**      FISH AND GAME DEPARTMENT  
Hike Safe Card  
Fis 1106.07
- FP 2025-217**      FISH AND GAME DEPARTMENT  
White Perch and Taking Oysters  
Fis 603.23 and Fis 605.01
- FP 2025-212**      DEPARTMENT OF ENERGY  
Competitive Electric Power Supplier and Aggregator Rules  
En 2000
- FP 2025-213**      DEPARTMENT OF ENERGY  
Competitive Natural Gas Supplier and Aggregator Rules  
En 3000

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- FP 2025-229** DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION OF ELDERLY AND ADULT SERVICES  
Bureau of Adult and Aging Services State Registry  
He-E 720.04
- FP 2025-230** LIQUOR COMMISSION  
Billing and Pricing of Orders  
Liq 903.01
- FP 2025-125** BOARD OF MENTAL HEALTH PRACTICE  
License Application Requirements, Fees, and Jurisprudence Examinations for  
Mental Health Practitioners  
Mhp 302-Mhp 305, Mhp 310-Mhp 311
- FP 2025-129** INSURANCE DEPARTMENT  
Confidentiality of HIV Tests  
Ins 1100
- FP 2025-137** MECHANICAL LICENSING BOARD  
Initial License Requirements, Training, and Examination Provider Approval  
Mec 300 various, Mec 604.01
- FP 2025-150** GOVERNING BOARD OF OCCUPATIONAL THERAPISTS  
Definitions, Requirements, Qualifications, and Applications for Initial License  
Occ 300 various
- FP 2025-157** GOVERNING BOARD OF OCCUPATIONAL THERAPISTS  
Requirements, Qualifications, and Applications for License Renewal  
Occ 400 various
- FP 2025-177** MIDWIFERY COUNCIL  
Definitions, Description, and Meetings of the Midwifery Council  
Mid 100
- FP 2025-185** BOARD OF AUCTIONEERS  
Organization, Definitions, and Public Information; Practice and Procedures  
Auc 100 and Auc 200
- FP 2025-189** DEPARTMENT OF HEALTH AND HUMAN SERVICES  
FORMER DIVISION OF HUMAN SERVICES  
Asset Transfers for Individuals Applying for or Receiving All Categories of  
Financial Assistance  
He-W 620.01
- FP 2025-196** LOTTERY COMMISSION  
Rules for Lottery Retailers  
Lot 300

- FP 2025-201** DEPARTMENT OF ENVIRONMENTAL SERVICES  
WETLANDS PROGRAMS  
Permits and Other Authorizations  
Env-Wt 300 various; Env-Wt 407.02; Env-Wt 500 various; Env-Wt 606.17,  
Env-Wt 609.10 and Env-Wt 611.04; Env-Wt 904.05; and Env-Wt 1003.01 and  
Env-Wt 1005.02
- FP 2025-203** DEPARTMENT OF ENVIRONMENTAL SERVICES  
CROSS-PROGRAM RULES  
Ecological Review Related to Threatened and Endangered Species  
Env-C 800
- FP 2025-209** LIQUOR COMMISSION  
Rule Relating to Particular Licensees  
Liq 506.09
- FP 2025-216** DEPARTMENT OF ENVIRONMENTAL SERVICES  
AIR RELATED PROGRAMS  
Asbestos Management and Control Fees (Various)  
Env-A 1800 various

Rep. Schmidt moved that the Committee approve the Consent Agenda, that is, approve Final Proposals 2025-112, 2025-131, 2025-136, 2025-139, 2025-144, 2025-145, 2025-146, 2025-135, 2025-167, 2025-202, 2025-205, 2025-204, 2025-211, 2025-217, 2025-212, 2025-213, 2025-229, and 2025-230; and conditionally approve Final Proposals 2025-125, 2025-129, 2025-137, 2025-150, 2025-157, 2025-177, 2025-185, 2025-189, 2025-196, 2025-201, 2025-203, 2025-209, and 2025-216, based on the agencies' Conditional Approval Requests or amended Conditional Approval Requests.

Rep. McGuire seconded.

Adopted.

5. The Committee discussed Final Proposal 2025-188 from the Department of Health and Human Services, Commissioner (New Hampshire Early Childhood and Out-of-School Time Credentials). Nicole Valanzola, Rules Coordinator, testified on behalf of the Department.

Rep. Layon arrived during the discussion.

Sen. Lang revoked Rep. Hakken-Phillips designation as an alternate for Rep. Layon.

The Department requested an oral conditional approval to insert a definition at He-C 6922.03(n), and to amend He-C 6922.04(a)(6)b in addition to the written conditional approval request and amended conditional approval request already submitted by the Department.

Sen. Innis moved to conditionally approve Final Proposal 2025-188.

Sen. Reardon seconded.

Adopted.

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6. The Committee discussed Final Proposal 2025-206 from the Department of Environmental Services, Water Quality and Quantity Programs (Subdivisions: Individual Sewage Disposal Systems). Assistant Commissioner Adam Crepeau, Attorney Courtney Lockwood, and Philip Trowbridge, Manager of Land Resources, testified on behalf of the Department.

The Department requested an oral conditional approval to amend forms NHDES-W-05-001 “Application for Repair or Replacement In Kind of an Individual Sewage Disposal System”, and NHDES-W-05-004 “Application for an Individual Sewage Disposal System” in addition to the written conditional approval request already submitted by the Department.

Christopher Albert, of CSA Environmental Consultants, testified to rules pertaining to daily flow volumes and raised concerns the Department’s rules would render water meter date null-in-void.

Attorney Lockwood and Manager Trowbridge testified in response to Mr. Albert and explained the reasoning behind the Department’s proposed language.

Rep. Lynn moved to conditionally approve Final Proposal 2025-206.

Sen. Lang seconded.

Adopted.

7. The Committee discussed the retirement of Cheryl Walsh, Administrative Assistant I for the Division of Administrative Rules, and thanked her for 20 years of service.
8. Sen. Lang adjourned the meeting at 9:45 a.m.